



Calvary Christian Academy
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www.calvarychristianacad.org

“A comprehensive learning experience with Christian Education”

Bishop Alfred A. Owens, Superintendent
Mr. Bernard Perry, Principal
Ms. Joyce Miller, Pre-School Director

Co-Pastor Susie C. Owens, Executive Director
Mrs. E. Owens-Belcher, Vice Principal
Mrs. Terrina Murray, Assistant Director

Preschool Discipline Policy

All children will be given instruction on proper behavior during the month of September. They will learn which behaviors are inappropriate for the Academy (please see list below). Please review this list at home with your child. In addition, instruction will be repeated as needed throughout the school year.

Inappropriate Behaviors

1. Hesitancy to obey authority
2. Fighting (hitting, kicking, etc.) students or staff
3. Throwing objects
4. Spitting
5. Leaving classroom without permission
6. Constantly saying “no” to staff
7. Pulling away from teachers forcefully causing the teacher and the child to stumble and/or fall
8. Grabbing peers or staff
9. Rolling of eyes and ignoring staff
10. Refusing to perform class work

(Revised 4/30/2014)

Pre-School Discipline Policy

Proverbs 22:6 teaches us to, "Train up a child in the way he should go, and when he is old he will not depart from it". In keeping with the Word of God, we believe that a child cannot be expected to obey rules nor authority if he/she has not been taught what is expected of him/her. The first month of the school year is devoted to teaching the children the school rules. These rules are reviewed regularly to ensure that the children consistently follow them.

Steps of Discipline

- Teacher confronts student, makes sure he/she understands the rules and documents the offense.
- Teacher calls the parent(s) while the child is in "Time Away" or exclusion from a scheduled activity and documents the conversation
- The Administration calls the parent(s) with the child present and a decision is made as to the action the parent will take to assist the staff in redirecting the child to appropriate behavior.
- If the inappropriate behavior continues, the parent(s) will be asked to meet with the Administration and the teacher (if warranted) without the child being present. The conference will determine the necessary action to modify his/her behavior.
- If the modification techniques are not successful, the child will be suspended for three (3) consecutive school days
- If the behavior continues after the three day suspension, the student will receive a five (5) day suspension
- If the behavior continues after the five (5) day suspension, the student will be withdrawn quietly and without delay from the Academy. The Administration will call the parents, teachers and Executive Director for an exit interview.

Teachers are responsible for seeing that the discipline policy is enforced.

Note: Students (Toddlers- 5 year olds) who strike a teacher in any manner (hitting, kicking, throwing objects that hit a teacher, or spit) will be asked to leave for the remainder of the day. If the injury requires medical attention the Director will determine when and/or if the child may return. This form will be placed in each child's folder.

Additionally, students in the Toddler, two (2) year old, three (3) year old, and four (4) year old classes who deliberately cause visible, body injury (biting, striking, kicking, spitting, and throwing objects) to another student will be asked to leave for the remainder of the day. If the injury requires medical attention, the Director will decide when and/or if the child may return to the Academy.

The Preschool Administration has the right to execute the necessary measures regarding disciplinary actions which may lead to suspension and/or expulsion of a student.

We understand and agree to follow the Calvary Christian Academy Discipline Policy and have discussed and reviewed the policy with our child _____.

Print Child's Name

Signature of Mother *Date*

Signature of Father *Date*

Signature of Legal Guardian *Date*